



D4.3 Central data repository for outcome and process data collected across the pilot action sites

To be updated during WP4's implementation

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D4.3 Repository

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Project no. 101004717

REFUGE-ED

Effective Practices in Education, Mental Health and Psychosocial Support for the integration of Refugee Children

MIGRATION-05-2018-2020: Mapping and overcoming integration challenges for migrant children

Start date of project: 01/01/2021 Duration: 36 months

History Chart				
Issue	Date	Changed page(s)	Cause of change	Implemented by
0.10		-	Draft	TCD
1.0		ALL	Version 1.0	TCD
2.0	31/05/22	1	Results of review report (11/05/22)	TCD

Validation			
No.	Action	Beneficiary	Date
1	Prepared		
2	Approved		
3	Released		

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1. Data collection

Data will be collected, where possible, using the Qualtrics online survey platform. Qualtrics was chosen as it is GDPR compliant, allowing the REFUGE-ED consortium to easily manage our obligations under GDPR, including the ability to manage Right to Erasure requests. Similarly, and as per advice from the Data Protection Officer, Trinity College Dublin, Qualtrics [settings](#) will be enabled to ensure that participants' IP addresses, as a form of personal data, will not be collected.

To create the database, each of the instruments/tools included in D4.1 Compendium of Tools was created separately in a shared REFUGE-ED library on Qualtrics (note, in Qualtrics terminology, each instrument is a 'project'), see screenshot below:










	Project name ↑↓	Status
☆	 Academic Motivation Scale	Active
☆	 Acculturative Stress Inventory for Children	Active
☆	 Cantril's Ladder	Active
☆	 Child and Youth Resilience Measure - ages 5-9	Active
☆	 Child and Youth Resilience Measure ages 10-23	Active
☆	 Child-Parent Relationship Scale - Short Form	Active
☆	 Children's Hope Scale	Active
☆	 General Functioning 12-item subscale of the McM...	Active
☆	 General Self-Efficacy Scale	Active

FIGURE 1 SCREENSHOT DISPLAYING SAMPLE OF INSTRUMENTS FROM D4.1 IN QUALTRICS

Links to each of the instruments on Qualtrics are included in D4.1, for viewing purposes. Where available, tools and questionnaires will be made available across the languages of the various pilot action sites. This Qualtrics library will therefore allow us to quickly and consistently develop the surveys to be used within each pilot

action, ensuring that data is collected in the same way, using the same measurements for the same indicators across pilot action sites.

Following the needs analysis, project partners will complete [a quick survey](#) for each of their pilot sites. The results of this survey will inform the WP4 team of which instrument(s) were co-selected together with relevant stakeholders to form part of the outcome evaluation at each site. The WP4 team will then assist each pilot site to construct their base-line (and end-line) evaluation tools by compiling these from the instruments in the shared REFUGE-ED library on Qualtrics.

Given the varying resources available at each pilot site, and while the preferred means of data collection remains electronically, it is possible that some data may be collected in pen-and-paper format. In this case, REFUGE-ED staff will scan the paper versions and save these files on OneDrive for record-keeping. The paper version of the documents will be securely shredded. REFUGE-ED staff (with support from the WP4 team, where necessary) will then enter the data into Qualtrics.

2. Data storage

All data collected at each pilot site will be exported from Qualtrics by the WP4 team, see screenshot in Figure 2 below:

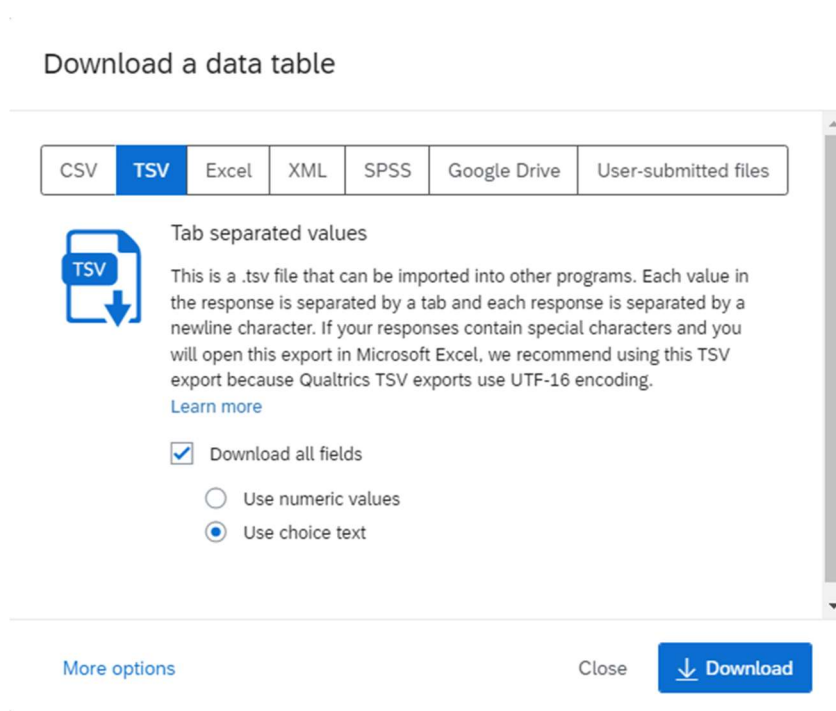
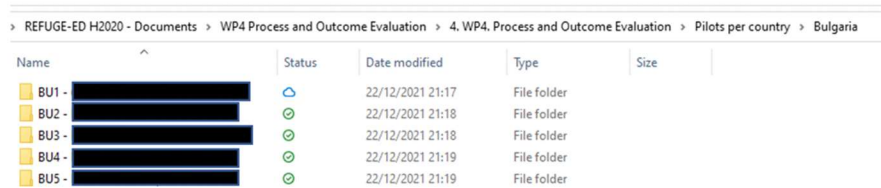


FIGURE 2 EXAMPLE OF DATA EXPORT OPTIONS FROM QUALTRICS

The exported data files will be stored in the UAB OneDrive system. For information on how OneDrive meets GDPR requirements, please refer to [D7.1 Data Management Plan](#).

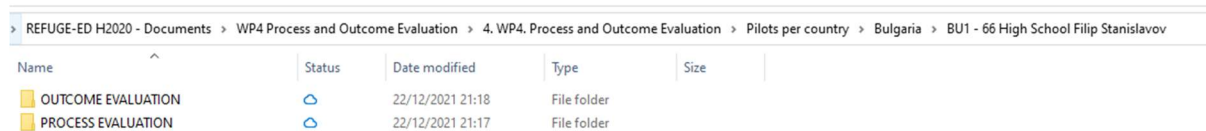
Each country has been assigned a folder within the WP4 parent folder. Within each country's folder, there are subfolders for each of the pilot action sites in that

country, see screenshot for example of folders for the five pilot action sites for Bulgaria:



Name	Status	Date modified	Type	Size
BU1 - [REDACTED]	🔗	22/12/2021 21:17	File folder	
BU2 - [REDACTED]	🟢	22/12/2021 21:18	File folder	
BU3 - [REDACTED]	🟢	22/12/2021 21:18	File folder	
BU4 - [REDACTED]	🟢	22/12/2021 21:19	File folder	
BU5 - [REDACTED]	🟢	22/12/2021 21:19	File folder	

Within each pilot action site's subfolder, there are two subfolders: one for outcome evaluation data and the other for process evaluation data, see screenshot:



Name	Status	Date modified	Type	Size
OUTCOME EVALUATION	🔗	22/12/2021 21:18	File folder	
PROCESS EVALUATION	🔗	22/12/2021 21:17	File folder	

In line with D4.2 Guide to the SPICE cycle, data will be collected across multiple timepoints at each pilot action site, as part of the outcome evaluation. In order to do this, a unique participant identifier will be created for each participant, which will be linked with the data they provide at each timepoint, allowing each pilot action site, together with support from the WP4 team, to match their responses over time (i.e., a dependent sample design) and identify any differences that may be associated with participation in the practice implemented within and across each pilot action site. Consequently, this will facilitate conducting cross-country and cross-site analyses.

As outlined in D7.1, cleaned (and where necessary, anonymised/pseudonymised) data will be later uploaded to Zenodo open data repository, in accordance with Open Science principles.